



ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA
School of Engineering and Architecture
“Call for applications” for the Master’s Degree in

ADVANCED AUTOMOTIVE ELECTRONIC ENGINEERING
Restricted access programme
CLASS LM-29 – (Electronic Engineering)
(course code 9238)

Academic Year 2018/20189

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GENERAL INFORMATION

1. APPLICATION PROCEDURE AND LEGAL DISCLAIMER

This “Call for applications” is for those willing to enroll on the **Master’s Degree in Advanced Automotive Electronic Engineering** (class LM-29 – Electronic Engineering) which is a restricted access programme. Such a programme is fully **delivered in English** (teaching activities, exams) and involves the Universities of Bologna (admin main venue), Ferrara, Modena and Parma.

Please be aware this English version has been created for information purposes only. In the event of claims and legal disputes, the Italian version shall prevail.

You may refer to the programme’s website for further information (Teaching Regulation, entry requirements, study plan, learning outcomes, contacts):

corsi.unibo.it/2cycle/AutomotiveElectronicEngineering

2. APPLICANTS

Each student interested in enrolling must **go through the evaluation procedure**, to be carried out according to **rules & regulations set out on this “Call for applications”**.

The aforementioned principle applies to those willing to transfer from another university or another degree within the University of Bologna, as well as those holding a postgraduate degree (Master’s degree, PhD).

APPLICATION SCHEDULE AND DEADLINE

First application round: Non-EU citizens living abroad – 8 positions available

Application to the selection procedure	April 4 – May 11 2018
Ranking publication detailing eligible applicants and interviews’ details (date and time)	May 18 at 4.00 PM (CET)
Evaluation (interviews)	May 21 – May 24
Ranking publication detailing winning applicants	May 25 at 4.00 PM (CET)
Enrollment of winning applicants	July 2 nd – July 6
Clearing procedure in case of vacant seats	July 2 nd – July 6
Publication of candidates admitted throughout the clearing procedure and enrollment	July 10 – September 10

Second application round: EU citizens (or with equivalent status) – 22 positions available + first round’s unfilled position

Application to the selection procedure	April 4 – July 27 2018
Ranking publication detailing eligible applicants and interviews’ details (date and time)	August the 1 st at 4.00 PM (CET)
Evaluation (interviews)	September 3 – September 6
Ranking publication detailing winning applicants	September 14 at 4.00 PM (CET)
Enrollment of winning applicants	September 17 – September 20
Clearing procedure in case of vacant seats	September 17 – September 20
Publication of candidates admitted throughout the clearing procedure and enrollment	September 24 – September 27

Applicants may participate in one application round only.

Non-EU citizens living abroad can apply during the FIRST round only.

EU citizens can apply during the SECOND round only.

The evaluation entails academic records' assessment as well as an interview, to be carried out according to the schedule above.

Each deadline is **compulsory** and not meeting any of them implies **being excluded** from further application steps, regardless of the reasons-why.

3. FEES

Paying 50.00 euros as application fee is required to go through the assessment (see article 4).

Particular circumstances are foreseen for those willing to transfer from Italian universities or from another course within the University of Bologna (see article 7).

Tuition Fees amounts for each academic year are available on Unibo's website

<http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees>

4. SCHOLARSHIPS AND FUNDING OPPORTUNITIES

Information on **study grants, scholarships, student's loans and other funding opportunities** are available on the following pages:

- <http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-for-international-students>
- <http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies>

Moreover, the Er-go "Call for applications" (Regional Student Agency) will be published in July 2018 on www.er-go.it, offering benefits such as partial tuition fees waiver, subsidized canteen and lodgings, students loans. To be ready to apply, it is possible to run through [2017's application guidelines](#).

Applicants transferring from another programme must check thoroughly merit-based criteria related to Er-go's benefits, as their career will be considered **from the first year of enrollment at the University**, regardless of any credit acknowledgement that may be granted when accessing the new programme.

Therefore, transferring from another University or another course may imply **losing Er-go's benefits**.

OFFICES IN CHARGE

For application's technical issues on www.studenti.unibo.it (e.g. username and password, data entry), the following office is in charge:

Help Desk di Studenti Online

Email: help.studentionline@unibo.it

Tel. +39 051 20 99 882

For further information on the application procedure and this "Call for applications", the office below is in charge:

Ufficio Didattico DEI

Email: dei-ufficiodidattico@unibo.it

Tel. +39 051 2093398 – 2093648 – 2093042 – 2093007

International students may refer to the International Desk for general inquiries **on visa and pre-enrollment, scholarships, foreign qualifications' recognition, residence permit and so on.**

International Desk

Via Filippo Re 4 - 40126 Bologna

Email: internationaldesk@unibo.it

Tel. +39 051 20 88 101

Candidates can contact the aforesaid offices considering a **reply shall be provided in a few days' time**. They cannot expect an immediate answer.

Any changes occurring to the enrollment procedure shall be published on www.studenti.unibo.it.

University closures:

April 25 2018	Bank holiday
April 30	University closed
May the 1st	Bank holiday
August 13 – August 17	Summer break
October 4	Bank holiday
November the 2nd	University closed
December 24	University closed

Further closures shall be published on www.unibo.it.

1 – POSITIONS AVAILABLE

In the Academic Year 2018/2019, the Master's Degree have the following positions available:

- n. **22 POSITIONS** FOR ITALIAN, EU AND EU-EQUIVALENT CITIZENS ⁽¹⁾
- n. **8 POSITIONS** FOR NON-EU CITIZENS LIVING ABROAD ⁽²⁾

⁽¹⁾ For the purposes of this "Call", the categories below have **equivalent status to EU citizens**:

- citizens of Norway, Iceland, Liechtenstein, Switzerland and San Marino;
- non-EU citizens holding a EU long-term residence permit as well as residence permit for work, self-employment and family reasons, political or humanitarian asylum, religious grounds;
- non-EU citizens holding diplomas from Italian schools abroad as well as foreign or international schools, operating in Italy or overseas according to bilateral agreements or specific regulations for degrees' acknowledgement, on condition they meet the entry requirements set out on this "Call for applications";
- refugees and holders of subsidiary protection status;
- the staff of foreign Diplomatic Authorities or International Organizations established in Italy – accredited by the Republic of Italy or the Holy See – and their relatives (spouse and children only);
- those already holding a valid study-related residence permit and already enrolled at the University of Bologna or any other Italian university, on condition they have been legally residing in Italy for at least one year

⁽²⁾ To **non-EU citizens living abroad**, admission rules and regulations (deadlines, pre-enrollment procedure, and bureaucratic requirements) are laid out yearly by the Italian Ministry of University and Research (MIUR) and are available on: <http://www.studiare-in-italia.it/studentistranieri/>.

For further information in English, you may browse the University's website: www.unibo.it/Admissions

Important: In case of **dual citizenship** - one of which Italian - the Italian citizenship shall prevail and the applicant will be considered within the cluster of Italian, EU or EU-equivalent candidates.

Attention: non-EU students holding a residents permit who have been **formally dropped out** of any Italian University shall lose their study-related permit. Consequently, they must get back to their Countries to start over the pre-enrollment procedure according to rules & regulations set out yearly by the Italian Ministry of Foreign Affairs in agreement with the Ministry of University and Research and the Ministry of Internal Affairs.

Should unfilled positions in the first round (non-EU citizens living abroad) remain, they will become available in the following round (EU and EU-equivalent).

2 – ENTRY REQUIREMENTS

In order to be admitted to Master's Degree in *Advanced Automotive Electronic Engineering*, it is required to meet the following **curricular requirements**:

- a) Holding an Italian First cycle degree in one of the degree classes pursuant to D.M. 270/04 and D.M. 509/99. Italian Law 508/99 or a degree from a previous degree system, or an equivalent qualification obtained abroad.
- b) Having gained at least 85 ECTS credits (CFU) in the following groups of SSD:
 - At least 48 CFU in ING-INF/01 (Electronics), ING-INF/02 (Electromagnetic fields), ING-INF/03 (Telecommunications), ING-INF/04 (Automation), ING-INF/05 (Computer engineering), ING-INF/07 (Electric and electronic measurements), ING-IND/31 (Electrotechnics), ING-IND/32 (Electrical converters, machines and actuators), ING-IND/33 (Electric energy systems);
 - At least 32 CFU in INF/01 (Computer science), MAT/02 (Algebra), MAT/03 (Geometry), MAT/05 (Mathematical analysis), MAT/06 (Mathematical probability and statistics), MAT/07 (Mathematical physics), MAT/08 (Numerical Analysis), MAT/09 (Operation research), SECS-S/02 (Statistics for experiments and technology), CHIM/03 (General inorganic chemistry), CHIM/07 (Chemical foundations of technology), FIS/01 (Experimental physics), FIS/02 (Theoretical physics), FIS/03 (Matter physics).

According to the following article 4, applicants must have an **English Proficiency no lower than B2** (upper-intermediate level according to CEFR – Common European Framework of Reference for languages).

Applicant will have their **prior preparation checked**, in order to verify it is suitable for attendance. Furthermore, an interview will be set up to assess **technical, linguistic and soft skills**. Such an interview may take the form of a conference call and will be carried out by a board appointed by the School of Engineering and Architecture.

3 – ASSESSMENT PROCEDURE AND EVALUATION CRITERIA

The Evaluation Board, appointed by the School of Engineering and Architecture, will be formed by at least 3 lecturers from the partner universities in order to guarantee an efficient and fair assessment.

The assessment shall consider academic records as well as the applicant's interview. Eligibility is conditioned on having a positive evaluation on both.

Such evaluation will result in a final score whose maximum is **100 out of 100**. The threshold to be eligible is **65 out of 110**.

The final score will be worked out according to the following criteria:

1. **Academic records** (CV, CGPA, graduation mark). The following scheme shall apply:

Graduation mark out of 110 (Italian degrees)	CGPA (foreign degrees)	Maximum points obtainable
90/110 or more	82% or more	50
Less than 90/110	Less than 82%	45
Less than 80/110	Less than 73%	35
Less than 70/110	Less than 64%	25

2. Recommendation letters (if any): up to **15 points**;

To be admitted to the interview (see the following point 3), the sum of the previous points 1 and 2 should be no lower than 40 points.

3. Interview: **up to 35 points**. To be eligible, the score obtained in the interview shall be at least 10 points. **Candidates not taking part in the interview shall be excluded from the assessment.**

In case more applicants have the same score, their age will define their position on the ranking (i.e. the younger one will precede).

The assessment will be carried out even if the number of applications do not exceed the number of positions available.

4 – APPLICATION PROCEDURE

In order to be evaluated, applicants must send off their online application during the following periods:

- **April 4 – May 11** for the first selection round (non-EU citizens living abroad)
- **April 4 – July 27** for the second selection round (EU and EU-equivalent citizens)

In order to apply, it is required to:

- a. Browse www.studenti.unibo.it and create an account by clicking on “*Se non sei ancora registrato*”. Alternatively, if already registered, log in;
- b. Create an account by filling in all the compulsory fields (international students not holding an Italian tax code must select “*Registrazione Studenti Internazionali*” and go through the procedure to obtain username and password). Having created an account, **entering the personal password** will be required each time to log in the system. Therefore, reminding the personal credentials is crucial as they will be deployed throughout the student’s career to access www.studenti.unibo.it;
- c. Click on “*Prove di ammissione o verifica dei requisiti*”, select in “*Laurea magistrale*” the Master’s Degree in “*Advanced Automotive Electronic Engineering*”, choose the selection round and get through to the payment.
- d. Pay the non-refundable 50.00 euros application fee “*Prove di ammissione*” according to the payment options set out on www.studenti.unibo.it;
- e. Download/print the application form;
- f. The following **documents in PDF** must be enclosed to the online application:
 - **Participation form** filled in (Attachment n. 1 of this “Call”);
 - **University Degree diploma and transcript of academic records**, detailing exams and related marks. In particular:
 - Applicants holding an **Italian** University degree can enclose the self-certification of their academic career, by deploying the forms available here: <http://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/isciversi-corso-laurea-magistrale>. Unibo’s graduate may download it from: www.studenti.unibo.it

- Applicants holding a **foreign** University degree should enclose their diploma and transcript of academic records, detailing exams given and related marks as well as the **grading systems with maximum and minimum marks** obtainable (for instance, 75% with 45% as minimum score; CGPA of 3,2 out of 4 with 2,5 as threshold; 14 out of 20 with 10 as minimum). Should these documents be in a language other than Italian or English, an English translation shall be included;
 - Applicants holding a University degree from a **EHEA's country** (European Higher Education Area) may enclose the **diploma supplement**.
- **Detailed CV/résumé** in European format and in English, possibly detailing significant academic achievements (research papers and monographies, academic honors, scholarship, fellowship, grants) as well as relevant professional experiences in Companies/Universities/Research Bodies in the field of Electronic Engineering.
 - **English proficiency certificate equivalent to at least B2 level**. The following certificates shall be accepted :
 - TOEFL - *computer-based* – no lower than 213 points
 - TOEFL - *paper-based* - no lower than 550 points
 - TOEFL – *internet-based* – no lower than 80 points
 - IELTS – overall score no lower than 5.5
 - FCE/CAE/CPE
 - ISE-II/III/IV *Trinity College London*
 - B2 Certificate/Self-certification released by an Italian University Language Center (idoneità di inglese B2)
 - Having obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one EU country as well as in the United States, Canada, Australia, New Zealand. English as a medium of instruction (MOI) should be clearly written down on the transcript of academic records.
 - **Scanned copy of a valid ID/passport** (back and front)
 - **Scanned copy of a valid residence permit** (if any) for non-EU citizens only
 - **Up to two reference letters** in English (not compulsory). Lecturers and employers may act as referees

In addition to dealing with rules & regulations set forth on this “Call for applications”, non-EU applicants must undergo the **Embassy's pre-enrollment procedure closing on July 24**. By doing so, they will have their documentations checked in order to eventually seek entry visa.

Candidates should read carefully the following pages on Embassy's pre-enrollment:

<http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/non-eu-students-with-residency-abroad-reserved-quotas-pre-enrolment-visas-and-italian-language-tests>

<http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/non-eu-students-with-residency-abroad-reserved-quotas-pre-enrolment-visas-and-italian-language-tests>

Moreover, the International Desk may address specific inquiries on this issue. Candidates can contact them considering a **reply shall be provided in a few days' time**. They cannot expect an immediate reply.

APPLICANTS CAN GET THROUGH TO THE FOLLOWING STEP (INTERVIEW) ONLY IF FINALIZING PROPERLY THE AFOREMENTIONED ONLINE PROCEDURE WITHIN THE DEADLINES.

Candidates in need of technical assistance to complete the online procedure may contact – during the working hours available online – the **Studenti Online Help Desk** on the phone (+39 051 2099882) or by email (help.studentionline@unibo.it).

5 – ADMISSION TO THE INTERVIEW

As the application deadline expires, the Evaluation Board will go over the applications to check their curriculum requirements as well as their prior preparation (see article 2 – **Entry requirements**).

The list of students admitted to the interview and its schedule, pointing out dates and times, will be published on:

- **May 18 2018 at 4.00 PM (CET)** for the first round (non-EU citizens);
- **August the 1st 2018 at 4.00 PM (CET)** for the second round (EU citizens) .

The interviews will then take place:

- **May 21 – May 24** for the first round (non-EU citizens);
- **September 3 – September 6** for the second round (EU citizens);

6 – RANKINGS

At the end of each selection round, a merit-based ranking will be drawn up according to the criteria set out on article 1 (Positions Available) and 3 (assessment procedure and evaluation criteria).

Rankings will be published on www.studenti.unibo.it on:

- **May 25 2018 at 4.00 PM (CET)** for the first round (non-EU citizens);
- **September 14 at 4.00 PM (CET)** for the second round (EU citizens)

Candidates should be aware rankings will be published on www.studenti.unibo.it only, which is the sole legal publication means.

7 – ENROLLMENTS ON THE PROGRAMME

DEADLINES

Eligible applicants, according to rankings (see article 6), must **compulsorily enroll** during the following time windows:

- **July 2nd – July 6 2018 for the first round (non-EU citizens);**
- **September 17 – September 20 for the second round (EU citizens)**

PROCEDURE

A) APPLICANTS ENROLLING FOR THE FIRST TIME

During the time frame set out above, candidates are required to:

1. **Log in** www.studenti.unibo.it, entering username and password obtained at the moment of online application;
2. Choose “*Immatricolazioni*” and select in “*Laurea magistrale*” the programme “*Advanced Automotive Electronic Engineering*”; **log in** www.studenti.unibo.it, entering username and password obtained at the moment of online application;
3. **Go through the online procedure enclosing a JPG file with a photo in passport-size**

Candidates should be advised that, in the event of fraudulent claims and declarations, they will face criminal prosecution (according to article 496 of Italian Penal Act) and will **automatically forfeit the right to enroll**. Moreover, they will lose any other benefits gained without any refund of any kind.

5. **Pay** the first tuition fees instalment according to rules and regulations laid out on www.studenti.unibo.it

It is required to carry along all the documents detailed on www.studenti.unibo.it and bring them to the Engineering Student Office (via Saragozza 8 - 40123 Bologna), showing a valid ID/passport. By doing so, the University badge will be handed in and the student’s career activated, that is to say applicants will be able to book exams, take advantage of Unibo’s WIFI, take books out from libraries.

Under no circumstances will the enrollment be completed without finalizing the aforementioned procedure.

The following categories must drop by the Student Office as well:

- **Disabled students** with a certified handicap no lower than 66%, as well as those with a **certified handicap according to Italian Law 104/92**, must present the relevant certificate as explained here: <http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-handicapped-students>
- **Non-EU citizens** should hand over their residence permit or, if not yet available, its applications receipt. In the latter case, the enrollment will be conditioned on the presentation of the residence permit as it becomes available.
- **Students requiring credits acknowledgement from previous careers** have to hand in the form available here: <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-italian-qualification>
- **Students holding a foreign degree** should hand over the documents detailed here: <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>: original University degree (or authenticated copy)

with exams given and marks obtained to be completed by an official translation in Italian, as well as legalization and “*Declaration of value*” (DOV) from the Italian Embassy/Consulate in charge for each applicant.

The translation is not required if the Degree’s diploma and its exam certificate have been released in English.

If needed, the translation may be obtained in Italy by dealing with the Tribunal in charge as well as with the Italian Embassy/Consulate in charge abroad. The aforementioned Diplomatic Bodies must in any case sign off on any translations drawn up by local translators.

EU applicants can self-certify their University degree and enclose the original *Diploma Supplement* released by their home university.

B) TRANSFERRING FROM OTHER ITALIAN UNIVERSITIES

Applicant enrolled at other Italian Universities should:

1. **Register** following the procedure set out on the point A above, pinpointing the status of transferring student
2. **Pay** the first tuition fees instalment in **due time** (according to the paragraph “Deadlines” of this article);
3. **Apply for transfer** at the home university in **due time** (according to its rules & deadlines)

Important. Transferring students must be aware their Unibo’s career will be unlocked as soon as the **Master’s Degree Board will formally approve** their transferring request. Until that very moment, their career will not be active.

Furthermore, they are required to pay, in excess of the first tuition fees instalment, a transferring fee according to the procedure set out on this page: <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>

C) INTERNAL TRANSFERRINGS WITHIN THE UNIVERSITY OF BOLOGNA

Those already enrolled at Unibo and wishing to transfer from another course must go through the related online procedure, according to what is explained on www.studenti.unibo.it and **compulsorily during this time-frame:**

- **September 17 – September 20 2018**

In particular, they have to:

1. Having paid the first tuition fees instalment concerning the actual degree, as well as not having outstanding payments from previous academic years;
2. Click on “*Passaggio di corso*” and enter the required data
3. Pay the internal transferring fee.

Transferring students must be aware their new Unibo’s career will be unlocked as soon as the **Master’s Degree Board will formally approve** their transferring request. Until that very moment, it will not be active.

8 – CLEARANCE PROCEDURE

The clearance procedure aims at taking in as many candidates as the number of positions available, in case unfilled positions remains after the enrollment (see article 7) of winning applicants. It must be noted that such a procedure will operate **according to candidates’ ranking and will apply to those considered eligible (although not winners).**

In order to participate in the clearance procedure, to be carried out on July 10 – September 10 (first round) and September 24 – September 27 (second round), eligible applicants must follow the procedure detailed below as **their evaluation round finishes off**, that is to say:

- **Log in www.studenti.unibo.it**, entering username and password obtained at the moment of online application;
- Express their interest in the enrollment by clicking on the option available on the admission results

Those non stating their availability to be admitted on the clearance procedure shall be excluded from any further steps.

The number of unfilled positions and the new list of admitted students will be published on www.studenti.unibo.it on:

- **July 10 2018 for the first round (non-EU citizens);**
- **September 24 for the second round (EU citizens)**

Subsequently, applicants admitted in this phase must compulsory finalize their enrollment **within these time-frame**:

- **July 10 – September 10 for the first round (non-EU citizens);**
- **September 24 – September 27 for the second round (EU citizens)**

Following the procedure laid out on article 7 (point A, B or C depending on the student's category). First-time enrollers must consider point **A**, whereas transferring students point **B** (external transferring) or point **C** (internal transferring).

The person in charge of the administrative issues related to this "Call for applications" is the head of the Engineering Student Office Mr Giuseppe Russo.

Bologna, April 4 2018

The privacy policy (according to article 13 – Italian Privacy Act legislative decree 198/2003) is available on <http://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/information-note-on-the-processing-of-personal-data>

This "Call for applications", pursuant to Italian Law (DM MIUR 47/2013), is released by Management Degree (Rep. n. 1828/2018 Prot. n. 54831 del 04 aprile 2018).

THE HEAD OF UNIBO'S TEACHING AND LIBRARY AREA
Mr Michele Menna

ATTACHMENT - APPLICATION FORM
MASTER'S DEGREE / LAUREA MAGISTRALE
ADVANCED AUTOMOTIVE ELECTRONIC ENGINEERING (AAEE)
A.Y. 2017/2018

To apply to the Master's Degree in Advanced Automotive Electronic Engineering (AAEE), please complete the form below.

Note that this application form must be submitted by:

April 04th - 11th May 2018: first selection round (non-EU citizens living abroad)
April 04th - 27th July 2018: second selection round (EU citizens or with equivalent status)

FIRST NAME _____ SURNAME _____
Date of birth _____ Place of birth _____ Resident in _____
Zip Code _____ City _____ Country _____
Phone no. _____ Mobile no. _____ Fax no. _____
Email to be used for official communications _____
Skype ID (to be used in case of remote interview) _____
Home Address _____
Citizenship _____ Gender _____

Information below is relative to the applicant's first-level Degree

I declare under my own responsibility that:

1. QUALIFICATIONS:

Name of The University _____
Country _____
Period of attendance (e.g. 2014-2017) _____
Nominal duration of the degree program (e.g. 3 years) _____
Actual duration of the applicant's degree program (e.g. 4 years) _____
Title of the degree awarded _____
Main field of study for the qualification (for Italian degrees, specify the "degree class", e.g. L-8, L-9, etc.) _____
Graduation marks _____ (if not applicable, insert the average grade of all the exams passed)
Highest possible graduation mark (or grade) in the applicant's degree program _____
Minimum graduation mark (or passing grade) in the applicant's degree program _____

2 . STATEMENT OF INTENTS

The information provided in this statement is essential for the Admission Committee to screen applications. STATEMENT (Please write here below a short description of the reasons why you are interested in the Master Degree in Advanced Automotive Electronic Engineering).

- ISEE II Trinity College London
date of issue _____
- a B2 level certificate in English released by an Italian University Language Centre
date of issue _____

I have obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one EU country as well as the United States, Canada, Australia, New Zealand (English as a medium of instruction should be clearly written down on the transcript of academic records).

5. EMBASSY

In order to enroll, non-EU citizens residing abroad are required to contact the Italian Embassy-Consulate in the student's country of residence for information about the procedures and deadlines for submitting the compulsory pre-enrolment application and, upon completion of the pre-enrolment process, for obtaining a valid Italian visa for study reasons. The regulations for admission are established by the Italian Ministry of Education, University and Research, with a specific Circular letter, which can be found on the website of the Ministry <http://www.studiare-in-italia.it/studentistranieri/>.

For more information in English please visit the following website:
<http://www.eng.unibo.it/PortaleEn/Students/International+Students/default.htm>

Please note:

Once registered for the selection procedure of admission to Master Degree Course in the Advanced Automotive Electronic Engineering, at www.studenti.unibo.it, please upload the following documents to the on-line application by the deadline of:

- **April 04th – May 11th 2018: first selection round**
 - **April 04th – July 27th 2018: second selection round**
- 1) Completed Application form;
 - 2) Copy of the degree certificate and transcript of exams passed of foreign degrees or self-certificate with list of all exams passed in case of Italian degrees;
 - 3) Detailed curriculum *vitæ ac studiorum* (CV) – in English;
 - 4) Certificate of knowledge of English language
 - 5) Copy of a valid ID or passport, printed on both sides;
 - 6) Copy of a valid permit of stay, in case the candidate already has it (for NON-EU citizens).
 - 7) (*optionally*) Up to two reference letters (in English) - Teaching staff and employers may act as referees.

If the required documents are not written in English or Italian, they should be accompanied by a translation in English.

Applications that are not accompanied by all the requested documents or received after the closing date will not be considered under any circumstances.

I herein authorize the personal data processing in compliance with the Italian Act 196/2003.

PLEASE NOTE :

1. subject to the penalties defined at art. 75-76 of Italian DPR 445/2000, any false statement, any unfounded information provided and the use of forged documents shall determine the automatic exclusion from the application process and the loss of any benefits obtained thereafter.
2. Materials submitted to the University of Bologna for your application become property of the University and cannot be returned. The University of Bologna does not discriminate on the basis of - including, but not limited to - race, colour, gender, religion, sexual orientation, national or ethnic origin, age, disability in any student programme, or activity administered by the University or with regard to admission or employment.

(Date)

(Signed)