

**PRIVACY POLICY PURSUANT TO ART. 12 AND FOLLOWING OF THE REG. EU 2016/679 (GDPR),  
RELATING TO THE PROCESSING OF PERSONAL DATA**

The University of Modena and Reggio Emilia ("**Unimore**"), as Data Controller, provides the information pursuant to artt. 12 and following of EU Regulation 2016/679 ("**GDPR**") regarding the processing of personal data required for the registration and participation in **MUNER HIGH SCHOOL ADVANCED ENGINEERING Summer Program - ITALIAN MOTOR VALLEY EXPERIENCE** (June 26<sup>TH</sup> – July 9<sup>TH</sup> 2022) hosted by the Engineering Department "Enzo Ferrari" of Unimore ("**Summer School**").

The processing of personal data will be carried out in full compliance to the principles of fairness, lawfulness, transparency and confidentiality as set out in the GDPR and in the Italian Privacy Code.

**1. Categories of personal data processed.** The following personal data will be processed for the collection of spontaneous applications for the pre-selection of Summer School participants:

- personal data, identification and contact data of parents of underage candidates;
- personal data, identification and contact data, data relating to the candidate's level of knowledge, as well as any additional data the candidate wishes to include in his/her resume and in his/her cover letter.

**2. Purpose and legal basis of the processing.** The personal data collected through Google Forms will be used in order to identify and to select, among all the applications received, the students who will participate in the Summer School. This processing is legitimised (pursuant to Article 6(1)(b) of the GDPR) by the need to carry out, at the applicant's request, all the measures necessary for the selection of students who will be able to enrol in the Summer School with the appropriate form. The provision of such data, therefore, is necessary in order to be able to send the spontaneous application correctly.

**3. Processing methods and data retention period.** The personal data are collected, processed and stored mainly on computer and other electronic devices. In particular, the data necessary for the presentation of the spontaneous application will be collected through the Google Forms and will be kept until the end of the selection process by the scientific committee of the students chosen for the 2022 Summer School. After this time, the personal data will be deleted. An exception is made only for the personal data of selected students: in this case, the data will be retained for Unimore's institutional purposes in compliance with specific legal obligations, without any time limit (as described in the information submitted during registration).

**4. Communication and dissemination.** The personal data processed may only be communicated to subjects duly authorised to process the data or formally appointed as Data Processors. In particular, the data may be communicated to the following categories of recipients: a) members of the Scientific Committee; b) Teachers of the Summer School, in the event that the candidate is selected; b) University staff taking part in the implementation of the Summer School, in the event that the candidate is selected.

Candidates' personal data will not be disseminated in any way.

**5. Rights of the data subjects.** Pursuant to and under the conditions set out in Art. 15 and following of the GDPR, the interested data subjects can exercise the following rights:

- **Art. 15 – Right of access:** the right to obtain from the Data Controller confirmation of the existence of data processing and, if that is the case, to obtain access to such personal data and information;
- **Art. 16 – Right of rectification:** the right to obtain from the Data Controller the rectification of inaccurate personal data without undue delay and the integration of incomplete personal data, also by requesting to the data subject a supplementary declaration;
- **Art. 17 – Right to erasure:** the right to obtain from the Data Controller the erasure of personal data without undue delay, at the conditions provided by law;
- **Art. 18 – Right to restriction of processing:** the right to obtain from the Data Controller the limitation of treatment pursuant to the hypotheses provided for by the GDPR;
- **Art. 20 – Right to data portability:** the right to receive the personal data provided to the Data Controller in a structured, commonly used and machine-readable format and the right to transmit those data to another controller without hindrance from the first Controller to which the personal data have been provided, at the conditions required by the GDPR;
- **Art. 21 - Right to object:** the right to object at any time, for reasons connected with one's particular situation, to the processing of personal data in the cases and in the manner provided in the GDPR;
- **Art. 22 - The right not to be subject to a decision based solely on automated processing,** including profiling, which produces legal effects concerning him/her or similarly significantly affects him/her.

The rights can be exercised through a formal request to the Data Protection Officer (DPO) who can be contacted at the contact details indicated in par. 6. below.

In order to verify the existence of the conditions and methods for exercising the aforementioned rights, please refer to the full text of the regulations in force, available on the website: [www.garanteprivacy.it](http://www.garanteprivacy.it).

We inform you that, if you believe the above rights are violated, the current legislation allows you to file a complaint with the competent supervising authority which, for Italy, is the Guarantor for the protection of personal data. Alternatively, you can lodge a complaint with the supervising Authority of the EU state in which you reside or habitually work or in the place where the alleged violation has occurred.

**6. Data Controller and Data Protection Officer.** The Data Controller is the University of Modena and Reggio Emilia and for it the "Enzo Ferrari" Engineering Department, based in Via Pietro Vivarelli n. 10, 41125 - Modena. The Data Controller can be contacted at the following email address: [francesco.leali@unimore.it](mailto:francesco.leali@unimore.it)

Pursuant to art. 37 and following of the GDPR, the Data Controller has appointed a Data Protection Officer (DPO), who can be contacted at the following e-mail addresses: (ordinary) [dpo@unimore.it](mailto:dpo@unimore.it); (certified) [dpo@pec.unimore.it](mailto:dpo@pec.unimore.it).